

# **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

## **MINUTES OF THE PRUDENTIAL COMMITTEE**

**MONDAY, SEPTEMBER 18, 2019**

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**PRESENT:** Carlton B. Crocker, John Lacoste, David V. Lawler, Prudential Committee; Judith Sprague, Clerk/Treasurer; Krystal Abrams, Assistant Clerk/Treasurer; Michael Winn, Chief, Craig Crocker, Water Superintendent

**Also Present:** Richard & Cindy Campos; Public

The meeting convened at 6:02 p.m.

**Public Comment:** Cindy and Richard Campos of Osterville submitted a request with all the necessary paperwork requirements for a streetlight to be installed on a pre-existing pole in the immediate area adjacent to 308-344 Osterville West Barnstable Road. They stated that neighbors in the area have told them that a streetlight was there at one time. John Lacoste asked if they could provide a pole number and he will check out the location before the Prudential Committee takes a vote if a light is necessary there. They discussed the area as well as what guidelines they felt apply to them and why a streetlight is necessary in that location. Please see attached request.

**Chief Winn:** Chief Winn stated that Thomas Burchell is retired as of September 15<sup>th</sup>, 2019. He also informed the Prudential Committee that on Monday night they held an extensive interview process, and interviewed the top three candidates for Captain and Lieutenant in accordance with the collective bargaining agreement. Lieutenant Chris Adams was chosen by the Fire Commissioners to be promoted to Captain and firefighter Gordon Williams was selected to be promoted to lieutenant. Also in department updates, they have a brand new SCBA filling station on the apparatus floor over by the mechanic bays. It is designed to fill the new SCBA's that we purchased. They have purchased new air-packs for all seated positions in the apparatus and the vehicles. Training took place as well in September. Dave Scott and Captain Morrison are in the process of putting the brackets into the trucks since they are a little bit larger bottle at a higher pressure. Chief Winn stated that we have a flu shot clinic set up for October 1<sup>st</sup> and 3<sup>rd</sup>. He also stated that Deputy Eldridge and Chairman Crocker are working on our Ambulance Billing RFP, our ambulance billing contract will soon be expired. There was a discussion on the collections and returns received from the existing ambulance billing service. There will be a meeting next Tuesday with Comstar, who currently handles the ambulance billing to discuss this. Chief Winn stated in addition, it appears that the CPE, which is the state program of federal monies for Medicare that Kathleen works with Judy on, will have our largest return ever on the reimbursement. He also mentioned that with Captain Burchells' retirement and Schneckloths' pending retirement we are going to need to hire two replacements. He stated that Local 2346 has

asked, and he agrees, that we look at other methods of hiring in addition to the Barnstable County Fire Chief's test. Lastly, the Chief stated that they are underway getting three quotes for repowering the boat so they should have that project up and running within the next 30 days. Also with Burchell's retirement, Tom Goodearl has been assigned to the boats and to take over the training program.

**Craig Crocker:** Craig stated that for the month of August we sold about 20 million gallons to Hyannis water which is about 5 million more than last year. He was notified though that they will be shutting it down this week. Craig stated that now we are upgrading some of our equipment. He stated that they took advantage of Cape Light Compact putting in these variable frequency drives on the motors to help them run more efficiently which they do for no cost. They did the majority of them when they had this program before, so we will have about 100% of them done this time around. There was discussion about the Councilor from the Town of Barnstable, Precinct 4, and the proposed sewer pumping site in Centerville. Craig also asked in regards to the road construction project on Route 28 and Osterville West Barnstable Road, who is supposed to come and re-attached the lights that are taped to the poles once they are relocated. Judy responded that Siemens, who handles our streetlights, are aware of the project and they know they have to come attach the streetlights after Eversource moves the poles. John Lacoste said he will follow up to make sure the lights that they take down are put back up after the project is complete.

**Judy Sprague:** Judy updated the Prudential Committee on our new financial software, Logics has completed the business review and we received the report back. It was reviewed and signed and ready to go to the next phase. They are going to start extracting information from our software and will let us know a better time plan of how we are going to start installing the different modules. Ida from Logics was here for a few days the end of August and spent some time over at the water department as well with us in the office going over things for the software. David Lawler asked when we will be 100% Logics. Judy responded probably not until next summer, for some components like the semi-annual water billing, they want to run a parallel in January to make sure things are accurate. Judy stated that the other thing we are going to implement when we get the new software is Positive Pay, which we went through Rockland Trust since they are our main bank. Every time we print any checks we will upload a file that tracks the check numbers, names and amounts and each time a check is presented to the bank, it verifies it to make sure it is the correct check so it prevents any fake checks from coming across. Judy distributed an investment report on our OPEB account for the year. Judy also informed the board that we have recouped our reserve funds and we have over two million dollars that are in investment CD's at four different banks. Lastly, Judy stated that she finally got the receivables from the town so she can close out last fiscal year. Carlton also mentioned that he believes we cancelled a meeting that Bartholomew was supposed to attend, so if we could request them to attend a meeting before the beginning of the calendar year.

**John A. Lacoste made a motion to approve the minutes of the August 21, 2019 meeting as printed, David V. Lawler seconded the motion, the motion passed unanimously.**

**Next meeting:** Monday, October 16, 2019 at 6:00 p.m.

**Public Comment:** None

**David V. Lawler made a motion to adjourn the meeting at 7:08 p.m. John A. Lacoste seconded the motion. It was a unanimous vote.**

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**Krystal Abrams, Assistant Clerk/Treasurer**